UTHM/PUU-10/2017 Pindaan 1

Cop terima

Seksyen Gubalan Korporat:

Nama :

Tarikh :



**PEJABAT PENASIHAT UNDANG-UNDANG**

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|  | **BORANG ARAHAN PENYEDIAAN KONTRAK / PERJANJIAN** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | |  | | | | |  | | | | |
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| **PERATURAN**  1. Borang ini hendaklah dilampirkan bersama-sama dengan surat arahan penyediaan kontrak/perjanjian atau surat kepada syarikat/individu yang disalinkan kepada Pejabat Penasihat Undang-Undang untuk tujuan rekod dan tindakan selanjutnya.  2. Borang yang tidak lengkap akan mengakibatkan kelewatan dalam proses penyediaan kontrak/perjanjian.  3. Tempoh penyediaan dokumen perjanjian adalah **21** hari bekerja bermula dari tarikh penerimaan dokumen lengkap. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **BAHAGIAN A** : Maklumat Kontrak / Perjanjian | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Tajuk Kontrak / Perjanjian** | | | | | | | | : | |  | | | | |  | | | |  | | | | | | | | | | |  | | | | | | | | | | | | | | |  | | | | | | |  | | | | |  | | | | | | | |
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| **Nama Syarikat** | | | | | | | | : | |  | | | | |  | | | | | | | | | |  | | | | |  | | | | | | | | | | | | | | |  | | | | | | |  | | | | |  | | | | | | | |
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| **No. Pendaftaran (Wajib)** | | | | | | | | : | |  | | | | |  | | | | | | | | | |  | | | | |  | | | | | | | | | | | | | | |  | | | | | | |  | | | | |  | | | | | | | |
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| **Atau** | | | | | | | |  | |  | | | | |  | | | | | | | | | |  | | | | |  | | | | | | | | | | | | | | |  | | | | | | |  | | | | |  | | | | | | | |
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| **Nama dan No. K/P** | | | | | | | |  | |  | | | | |  | | | | | | | | | |  | | | | |  | | | | | | | | | | | | | | |  | | | | | | |  | | | | |  | | | | | | | |
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| **Alamat Berdaftar** | | | | | | | | : | |  | | | | |  | | | | | | | | | |  | | | | |  | | | | | | | | | | | | | | |  | | | | | | |  | | | | |  | | | | | | | |
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| **No. Telefon / No. Faksimili** | | | | | | | | **:** | |  | | | | |  | | | | | | | | | |  | | | | |  | | | | | | | | | | | | | | |  | | | | | | |  | | | | |  | | | | | | | |
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| **BAHAGIAN B**: Keterangan Kontrak / Perjanjian | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Tempoh Kontrak / Perjanjian** | | | | | | | | **:** |  | | | |  | | | | | | | | | | | | | | |  | | **Nilai Kontrak / Perjanjian** | | | | | | | | | | | | | | | | | | | | | | **:** |  | | | | | | | | | | | | |
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| **Bon Pelaksanaan** | | | | | | | | **:** |  | | | |  | | | | | | | | |  | | | | | |  | |  | | | | | | | | | | | | | | | | | | | | | |  |  | | | | | | | | | | | | |
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| **Kaedah Bayaran** | | | | | | | | **:** |  | | | |  | | | | | | | | | | | | | | |  | | **Jumlah Bayaran / Bulan** | | | | | | | | | | | | | | | | | | | | | | **:** |  | | | | | | | | | | | |
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| **Wang Cagaran** | | |  | |  | | | : |  | | | | a. | | | | | Sewaan | | | | | | | | |  | |  | | | | | | | | | | |  | | | | | | | |  | |  | | | | | | | |
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|  | | |  | |  | | |  |  | | | | b. | | | | | Elektrik | | | | | | | | |  | |  | | | | | | | | | | |  | | | | | | | |  | |  | | | | | | | |
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|  | | |  | |  | | |  |  | | | | c. | | | | | Air | | | | | | | | |  | |  | | | | | | | | | | |  | | | | | | | |  | |  | | | | | | | |
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| **( Sila tandakan ☑ di bahagian berkenaan )** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Dokumen berkaitan yang dilampirkan :** | | | | | | | | | | | | | | | | | a. | | | Dokumen Tender | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | |  | | | | | | | | | | | | |
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|  | | | | | | | | | | | | | | | | | b. | | | Dokumen Sebutharga | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | |  | | | | | | | | | | | | |
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|  | | | | | | | | | | | | | | | | | c. | | | Dokumen Rundingan Terus | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | |  | | | | | | | | | | | | |
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|  | | | | | | | | | | | | | | | | | d. | | | Lain/lain (sila nyatakan) : | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | |  | | | | | | | | | | | | |
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| **BAHAGIAN C :** Maklumat Pemohon | | | | | | | | | | | | | | | | | | | | | | | | **BAHAGIAN D :** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  |  | | |  | | | | | | |  | | | | |  | | | | | | |  | Pihak yang bertanggungjawab ke atas Kontrak/Perjanjian | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Tandatangan** | **:** | | |  | | | | | | | | | | | | | | | | | | |  | **Nama** | | | | | | | | | |  | | | | | | | **:** | | | | | | | |  | | | | | | | | | | | | | |  | | | |
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| **Nama** | **:** | | |  | | | | | | | | | | | | | | | | | | |  | **Jawatan** | | | | | | | | | |  | | | | | | | **:** | | | | | | | |  | | | | | | | | | | | | | |  | | | |
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| **Jawatan** | **:** | | |  | | | | | | | | | | | | | | | | | | |  | **PTj** | | | | | | | | | | | | | | | | | **:** | | | | | | | |  | | | | | | | | | | | | | |  | | | |
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| **Tarikh** | **:** | | |  | | | | | | | | | | | | | | | | | | |  | **No. Telefon** | | | | | | | | | | | | | | | **:** | | | | | | | | | |  | | | | | | | | | | | | | |  | | | |
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| **BAHAGIAN E :** | | Pengesahan Penerimaan / Untuk Kegunaan Pejabat Penasihat Undang-Undang | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **No. Perjanjian** | : | | |  | |  | | | | | | | | | |  | | | | | | |  | **Tarikh** | | | | | | | | | | : | |  | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | |
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| **Tandatangan** | : | | |  | |  | | | | | | | | | |  | | | | | | |  |  | | | | | | | | | |  | |  | | | | | | | | | | | | |  | | | | |  | | | | | | | | | | | | |